



22 June 2012

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD** on **FRIDAY, 29 JUNE 2012** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST (IF ANY)**
- 3. MINUTES**
Audit Committee 16 March 2012 (Pages 1 - 6)
- 4. DIRECT PAYMENTS**
Report by Executive Director – Community Services (Pages 7 - 14)
- 5. SOCIAL WORK CAREFIRST ACTION PLAN UPDATE**
Report by Executive Director – Community Services (Pages 15 - 18)
- 6. IMPLEMENTING THE SERVICE REVIEW YEAR 1 REVIEW, REGULATORY SERVICES**
Report by Regulatory Services Manager (Pages 19 - 62)
- 7. BUSINESS CONTINUITY PROGRESS REPORT**
Report by Executive Director – Customer Services (Pages 63 - 112)
- 8. CORPORATE GOVERNANCE IMPROVEMENT PLAN 2012 - 2013**
Joint report by Executive Director – Customer Services and Head of Strategic Finance (Pages 113 - 148)

9. **INTERNAL AUDIT ANNUAL REPORT 2011 - 2012**
Report by Chief Internal Auditor (Pages 149 - 168)
10. **ANNUAL REPORT BY AUDIT COMMITTEE 2011 - 2012**
Report by Chief Internal Auditor (Pages 169 - 174)
11. **PROGRESS REPORT ON INTERNAL AUDIT PLAN 2012 - 2013**
Report by Chief Internal Auditor (Pages 175 - 178)
12. **EXTERNAL AND INTERNAL AUDIT REPORT FOLLOW UP 2012 - 2013**
Report by Chief Internal Auditor (Pages 179 - 186)
13. **INTERNAL AUDIT REPORTS TO AUDIT COMMITTEE 2011 - 2012 & 2012 - 2013**
Report by Chief Internal Auditor (Pages 187 - 238)
14. **AUDIT COMMITTEE - SELF ASSESSMENT DAY**
Report by Chief Internal Auditor (Pages 239 - 256)
15. **AUDIT SCOTLAND NATIONAL REPORTS TO AUDIT COMMITTEE 2011 - 2012**
Report by Chief Internal Auditor (Pages 257 - 350)
16. **NATIONAL FRAUD INITIATIVE (NFI) - NATIONAL EXERCISE 2010/11**
Report by Chief Internal Auditor (Pages 351 - 362)
17. **RISK MANAGEMENT**
Report by Head of Strategic Finance (to follow)
18. **ASSURANCE AND IMPROVEMENT PLAN 2012 - 2015**
Report by Chief Executive (Pages 363 - 380)
19. **UNAUDITED ACCOUNTS 2011 - 2012**
Report by Head of Strategic Finance (report previously circulated with Council Agenda for meeting on 28 June 2012 – please bring these papers with you to this meeting)
20. **CORPORATE PERFORMANCE AUDITS 2011 - 2012**
Report by Chief Internal Auditor (to follow)
21. **REVIEW OF ADEQUACY OF THE INTERNAL AUDIT SERVICE 2011 - 2012**
Letter from Audit Scotland, External Auditors (Pages 381 - 382)

AUDIT COMMITTEE

Councillor Gordon Blair
Councillor Maurice Corry
Councillor Duncan MacIntyre
Ian M M Ross

Martin Caldwell
Councillor Iain MacDonald
Councillor Aileen Morton

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